

Canadian Advisory Committee for Memory of the World

Call for applications

The [Canadian Commission for UNESCO](#) (CCUNESCO) is seeking a new member of the Canadian Advisory Committee for the [Memory of the World](#) programme for a two-year term (renewable twice) beginning in December 2023. The Advisory Committee is a committee of experts that evaluates declarations of interest and nominations of documentary heritage for inscription to the Canadian Memory of the World Register and makes recommendations regarding nominations to the UNESCO International Memory of the World Register.

The [Canada Memory of the World Register](#) showcases an ever-evolving list of documentary heritage representing Canada's linguistic, cultural, geographic, gender, spiritual, political, scientific, economic, and artistic development and diversity.

Please note that this is a volunteer position. Committee members will be reimbursed for costs associated with travel to and from in-person meetings.

Responsibilities

Committee members' responsibilities include, but are not limited to:

- evaluate declarations of interest and nominations to the Registers, and recommend inscriptions to the CCUNESCO Secretariat (the Secretariat);
- contribute to the revision of calls for nominations, criteria, nomination forms, and other relevant documents in collaboration with the Secretariat;
- recommend delisting to the Secretariat if documentary heritage is destroyed or if the custodian fails to take appropriate preservation/protection measures;
- increase awareness of both the UNESCO Memory of the World programme and the Canadian Register, and ensure its promotion in Canada;
- work closely with the Secretariat to identify potential partners to advance the programme's goals;
- work with the Secretariat to identify areas of focus for special calls for documentary heritage linked to those areas, as needed;

Mandate and time commitment

Appointments are made to the committee for a two-year term, renewable twice. The committee meets approximately three times per year to evaluate submissions. Preparation time, varying depending the number of submissions to review, is required before each meeting. Meetings may be held virtually or in-person.



Who can apply?

Applications are welcome from anyone with experience relating to documentary heritage, art history, history, archives, museums, and/or cultural heritage including curatorial, preservation and conservation.

We are currently seeking representation from the Prairies (Manitoba, Saskatchewan, or Alberta) to ensure representation from diverse regions of Canada. We welcome candidates who identify as Black, Indigenous, and racialized, people of diverse educational backgrounds, as well as members of other equity seeking and/or marginalized groups, such as disabled/differently abled individuals, and gender and sexually diverse persons.

All documents are translated, and simultaneous interpretation is provided during all meetings to ensure members can express themselves and be understood in the official language of their choice.

How to apply?

Fill out the written application form and send, along with a copy of your resume, to Elaine Young, Programme Officer for Communication and Information, at elaine.young@ccunesco.ca before the deadline of **October 23, 2023**. The application form is available at <https://en.ccunesco.ca/our-priorities/memory-of-the-world>. You can also contact her if you have questions about the programme or the recruitment process.